

VACANCY DATA FORM

April 1, 2010- March 31, 2011

Job Vacancy: News Reporter - Mornings		JOB# 21110		Vacancy Filled Date: 4/19/2010			
Posted Date: 02/11/10		Number Interviewed: 3		Referral Source:		26	
No.	Recruitment Source	Contact/email	Phone # Fax # Information	Requesting Organization Yes/No	How Notified	Number of Interviews	
HR Resource Master List							
1	Austin Peay University - Career Services PO Box 4745 Clarksville, TN 37044	Janet Velazquez Dir of Career Services cac@apsu.edu	Assistant (P) 931-221-6543 (F) 931-221-7100	Y	EMAIL	0	
2	Belmont University Career Placement 1900 Belmont Blvd Nashville, TN 37212	careerservices@mail.belmont.edu Laura Wheeler	(P) 615-460-6490 (F) 615-460-5527	Y	EMAIL	0	
3	Clarksville Montgomery Cty Career Center 350 Pageant Lane, Suite 406 Clarksville, TN 37040	Angie Hopkins angela.hopkins@tn.gov	(P) 931-648-5530 (F) 931-648-5564	N	MAIL	0	
4	CSB School of Broadcasting 25 Century Blvd, Suite 103 Nashville, TN 37214	Rob Learmont-Campus Coordinator jobs@goscb.com	(P) 615-884-0299 (F) 615-884-0993	Y	EMAIL	0	
5	East Tennessee State University Career Services PO Box 70718 Johnson City, TN 37614	https://etsu-csm.symplcity.com/employers user id: rgant@newschannel5.com password: REDACTED	(P) 423-439-4441 (F) 423-439-6176	Y	WEB	0	
6	Fisk University 1000 17th Avenue North Nashville, TN 37208	Echell Eady	(P) 615-329-8631 (F) 615-329-8797	Y	MAIL	0	
7	High Tech Institute Career Services 120 Royal Pkwy Nashville, TN 37214	Doug Morris - Grad. Placement Mgr dmorris@hightechschool.com	(P) 615-232-3713	Y	EMAIL	0	
8	ITT Technical Institute 2845 Elm Hill Pike Nashville, TN 37214-3717	Molly Swatek, Career Services Coord Mswatek@it-tech.edu	(P) 615-889-8700 (F) 615-889-2836	Y	EMAIL	0	

WTVE-TV
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9	Kentucky Assoc for Career & Technical Education PO Box 4583 Frankford, KY 40604	Michael R. Stone	(P) 502-223-1823	N	MAIL	0
10	Lipscomb University Career Placement Center 2901 Granny White Pike Nashville, TN 37204	Beverly Langford beverly.langford@lipscomb.edu	(P) 615-966-1792 (F) 615-966-1815	N	EMAIL	0
11	Medialine Box 51909 Grove, CA 93950	Mark Shilstone, Manager medialine@medialine.com	(P) 800-237-8073	Y	EMAIL	0
12	Middle Tennessee Career Center 621 Mainstream Drive, Suite 210 Nashville, TN 37228	Frank Hayes, Emptytnt Facilitator frank.hayes@nashville.gov	(P) 615-253-8920 (F) 615-532-2763	Y	EMAIL	0
13	Middle Tennessee State University Career Services PO Box 2 Murfreesboro, TN 37132	https://mtsu-csm.symphcity.com/employers user id: rgant@newschannel5.com password: REDACTED	(P) 615-898-2500 (F) 615-898-4698	Y	WEB	0
14	Murray State University Career Service Center 218 Ordway Hall Murray, KY 42071	Regina Hudspeth Regina.hudspeth@murraystate.edu regina.hudspeth@murraystate.edu	(P) 270-809-3735 (F) 270-809-3516	N	MAIL	0
15	NAACP - Nashville Chapter 1308 Jefferson St Nashville, TN 37208	Somnye Dixon	(P) 615-329-0999 (F) 615-329-4366	Y	MAIL	0

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16	Nashville State Community College Career Employment Center 120 White Bridge Rd. Nashville, TN 37209	Lisa Fletcher ejobs@nscc.edu	(P) 615-353-3248 (F) 615-353-3254	Y	MAIL	0	
17	National Academy of Arts & Sciences (NATAS) 27 Music Square East Nashville, TN 37203	Geneva Brignolo, Exec. Director (1998) emmydash@aol.com POST: www.emmyonline.org password: REDACTED pin #: REDACTED	(P) 615-259-0040 (F) 615-259-0042	N	WEB	0	
18	National College of Business & Technology 3748 Nolensville Pike Nashville, TN 37211	Sharonda Campbell, Career Ctr Dir scampbell@ncbt.edu	(P) 615-333-3344 (F) 615-333-3429	Y	EMAIL	0	
19	NewsChannel 5 Network (WTVF station website)	Jared Turner, Managing Editor jturner@newschannel5.com	(P) 615-248-5230	Y	EMAIL to contact for posting on WEB	0	
20	Sewanee University of the South Career Services 735 University Avenue Sewanee, TN 37383	Hilda Vanghan careers@sewanee.edu	(P) 931-598-1121 (F) 931-598-1166	Y	EMAIL	0	
21	South Central Career Center 119 Nashville Highway Ste #106 Columbia, TN 38401	Judy Vick (P) 931-490-3792 (F) 931-380-2595	Sheryl Jordan (P) 931-490-3810 (F) 931-490-3813 sheryl.jordan@columbiastate.edu	Y	MAIL	0	
22	Tennessee Association of Broadcasters	Jill Green www.tab.org (click on "career" then "post job") Username/password REDACTED	(P) 615-365-1840	N	WEB	0	
23	Tennessee State University Career Center 3500 John Merritt Blvd Nashville, TN 37209	Phyllis Turner pturner@tnstate.edu	(P) 615-963-5981	Y	EMAIL	0	

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24	Tennessee Tech University Director of Career Service PO Box 5021 Cookeville, TN 38505	Lynn Haley lhaley@inttech.edu career@inttech.edu	(P) 931-372-3232 (F) 931-372-6154	N	MAIL	0
25	Trevecca Nazarene University Career & Counseling Center 333 Murfreesboro Rd Nashville, TN 37210	Ronnie McPeak rmcpeak@trevecca.edu	(P) 615-248-1237 (F) 615-248-1515	Y	EMAIL	0
26	TV Jobs.com PO Box 4116 Oceanside, CA 92052	Mark Holloway www.tvjobs.com user id: nc5jobs password: REDACTED		N	WEB	2
27	University of Tennessee-Knoxville 333 Communications Building Knoxville, TN 37996-0333	Chandra Eskridge Barbara Moore	(P) 865-974-4291 (F) 865-974-2814	N	MAIL	0
28	University of Tennessee-Martin Dept of Communication 215 Boiling University Center Martin, TN 38238	Rodney Freed	(P) 731-587-7532 (F) 731-587-7550	N	EMAIL	0
29	Urban League of Middle Tennessee 2250 Metro Center Blvd Nashville, TN 37228	Juliet Mason jmason@urbanleagueofmidn.org	(P) 615-254-0525 ex #10 (F) 615-254-0636	Y	EMAIL	0
30	Volunteer State Community College 1480 Nashville Pike Gallatin, TN 37066	Mel Timberlake mel.timberlake@volstate.edu	(P) 615-452-8600 (2218) (F) 615-230-4816	Y	EMAIL	0

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31	Western Kentucky University Career Services Cntr #1 Big Red Way Bowling Green, KY 42101	https://wku- csim.symplcity.com/employers user id: rgant@newschannel5.com password: REDACTED	(P) 270-745-3095	Y	WEB	0	
32	*** Employee Referral			NA		1	
33	*** Internal Posting			NA		0	
						TOTAL Number of Interviews >>>	
						3	

NewsChannel 5

NETWORK

Job Posting

MORNING NEWS REPORTER

2/11/10

NewsChannel 5 Network (CBS affiliate) is looking for a top notch reporter to join the #1 rated morning show in the country. Candidate must be competitive, a skilled writer and a team player. Candidate must be an experienced reporter who works well under pressure. Two years experience and a college degree required.

Essential Functions

- Research stories by calling sources and attending news events. Continually monitor news sources.
- Organize and set up interviews.
- Organize video shoots.
- Field produce stories.
- Report live in the field on news stories and events.
- Review tape and write news stories for broadcast and the internet.
- Assist news management team with logistical planning of placement of crews and resources.

Job Requirements

- Bachelor's degree in mass communications or related field.
- Minimum two (2) years experience as a television news reporter.
- Working knowledge of computers, photography, editing, and the Internet.
- Strong broadcast writing skills.
- Ability to work in a high pressure environment.
- Work well with news and production staffs.
- Ability to type, using a newsroom computer system.
- Flexibility to work as needed within station hours of operation, 24 hours a day, 7 days a week, including holidays.
- Possess a valid driver's license.
- Ability to work in a team-based environment.
- Professional appearance and behavior.
- Assist in transporting equipment such as cameras and tripods (possibly up to thirty pounds).

WTVF is an Equal Opportunity Employer

Please send a resume and a non-returnable DVD to Sandy Boonstra, News Director, 474 James Robertson Pkwy., Nashville, TN 37219 No phone calls please. Application deadline is February 26, 2010.

NewsChannel 5 NETWORK

CONFIRMATION REQUEST

February 11, 2010

NewsChannel 5 Network, WTVF, has a job opening for the position listed below:

News Department: Morning News Reporter #21110

Attached you will find information concerning the open position. It is NewsChannel 5's policy to provide equal employment opportunity to all qualified individuals without regard to their race, color, religion, national origin or sex, in all personnel actions.

We understand that many colleges and universities are inviting employers to post directly to their websites. While we understand this to be a time savings for the colleges and universities, we are unable to accommodate this request at this time. We ask only that you post wherever it is possible.

Complete the portion below and fax to us at 615-248-5353

Name of Recruitment Source:

Please Sign as Confirmation of Receipt

Fisk University

Please let us know if we do not have the correct contact person or address by filling in the correct information below:

CHECK HERE:

() If you would like to receive future postings by email, please provide contact and email address below:

Contact: _____ Email Address: _____

CHECK HERE: () If you do not wish to continue receiving our job postings, or wish to receive only certain job opportunities, please let us know by return letter to NewsChannel 5 Network, Attn: Job Posting, at the address below.

NewsChannel 5 Network ~ 474 James Robertson Pkwy ~ Nashville, TN 37219

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KY Assoc. for Career & Tech. Edu. _____

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Murray State University _____

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Nashville State Comm. College

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Name of Recruitment Source:

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NAACP – Nashville Chapter

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Name of Recruitment Source:

Please Sign as Confirmation of Receipt

South Central Career Center

Please let us know if we do not have the correct contact person or address by filling in the correct information below:

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Contact: _____ Email Address: _____

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Tennessee Tech University

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University of TN - Knoxville

Please let us know if we do not have the correct contact person or address by filling in the correct information below:

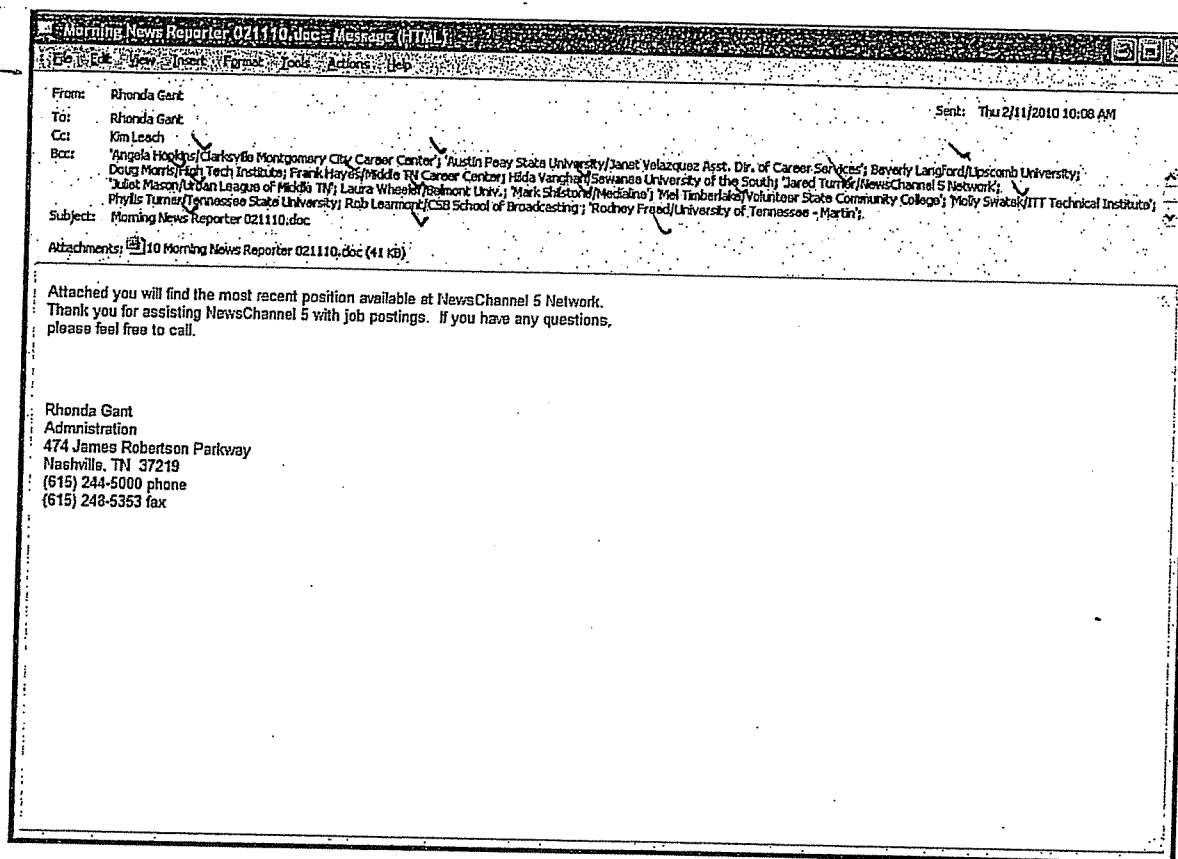
CHECK HERE:

() If you would like to receive future postings by email, please provide contact and email address below:


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NewsChannel 5 Network ~ 474 James Robertson Pkwy ~ Nashville, TN 37219



Morning News Reporter 021110.doc - Message (HTML)

From: Rhonda Gant
To: Rhonda Gant
Cc: Kim Leach
Bcc: Doug Morris/High Tech Institute; Frank Hayes/Middle TN Career Center; Hilda Vaughan/Sewanee University of the South; Jared Turner/NewsChannel 5 Network; Juliet Mason/Urban League of Middle TN; Laura Winslow/Bainport Univ.; Mark Shalstone/Medline; Wei Timberlake/Volunteer State Community College; Molly Swatak/ITT Technical Institute; Phyllis Turner/Tennessee State University; Rob Leamont/CSB School of Broadcasting; Rodney Freed/University of Tennessee - Martin; Ronie McPeak/Trevecca Nazarene University Career Center; Sharonda Campbell/National College of Business & Technology
Subject: Morning News Reporter 021110.doc
Attachments:  10 Morning News Reporter 021110.doc (41 KB)

Attached you will find the most recent position available at NewsChannel 5 Network.
Thank you for assisting NewsChannel 5 with job postings. If you have any questions,
please feel free to call.

Rhonda Gant
Administration
474 James Robertson Parkway
Nashville, TN 37219
(615) 244-5000 phone
(615) 248-5353 fax

East Tenn State Univ

BucLink TENNESSEE STATE UNIVERSITY

Log Out Rhonda Gant @ Newschannel 5 Network WTVF



job postings

NACElink software by
NETWORK simplicity**Position Information**

Job ID: 3702

Position Type: Full Time

Restrict yes
Applications:

Job Title: Morning News Reporter

Job
Description:**Total Views**

Student Views: 0

Job Posting**MORNING NEWS REPORTER**
2/11/10

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Essential Functions

- Research stories by calling sources and attending news events. Continually monitor news sources.
- Organize and set up interviews.
- Organize video shoots.
- Field produce stories.
- Report live in the field on news stories and events.
- Review tape and write news stories for broadcast and the internet.
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Job Requirements

- Bachelor's degree in mass communications or related field.
- Minimum two (2) years experience as a television news reporter.
- Working knowledge of computers, photography, editing, and the Internet.
- Strong broadcast writing skills.
- Ability to work in a high pressure environment.
- Work well with news and production staffs.
- Ability to type, using a newsroom computer system.
- Flexibility to work as needed within station hours of operation,



Career Development Center

Middle Tennessee State University

Log Out Rhonda Gant @ The NewsChannel 5 Network



job postings

NACElink software by
NETWORK **symplicity**

Please Note: on-campus recruiting (OCR) positions should be entered in the on-campus recruiting (OCR) section.
Position Information

Third Party no
Recruiter?:

ID: 2835

Position Type: Degreed - Experienced Hire

Restrict Applications no

Title: Morning News Reporter

Job Description:

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2/11/10

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- Possess a valid driver's license.
- Ability to work in a team-based environment.
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Please send a resume and a non-returnable DVD to Sandy Boonstra, News Director, 474 James Robertson Pkwy., Nashville, TN 37219 No phone calls please. Application deadline is February 26, 2010.

Job Function: Broadcasting

Total Views
Student Views: 0

Posting Date: February 11, 2010

Expiration Date: February 26, 2010

GPA: 0

Desired Major(s): College of Mass Communication/Mass Communication/Journalism

Salary Level: n/a

Location: Location

City

State

Nationwide

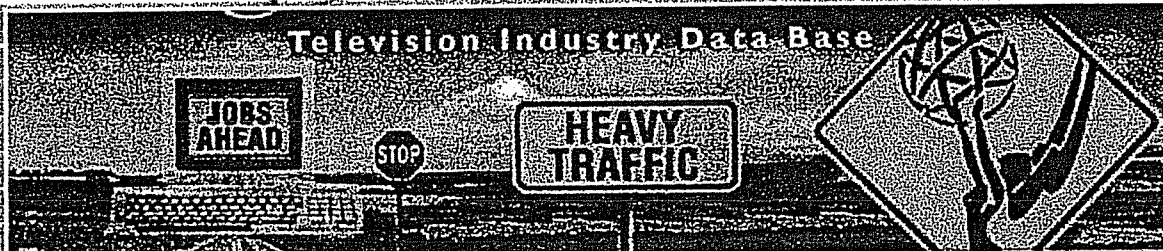
Country

United States

The National Academy of Television Arts and Sciences

Job Bank

Television Industry Data Base



The following Listing has been added to Jobbank

Location	All
Markets	All
Category	News/Public Affairs
JobTitle	Morning News Producer
Listing	<p>Job Posting MORNING NEWS REPORTER 2/11/10 NewsChannel 5 Network (CBS affiliate) is looking for a top notch reporter to join the #1 rated morning show in the country. Candidate must be competitive, a skilled writer and a team player. Candidate must be an experienced reporter who works well under pressure. Two years experience and a college degree required. Essential Functions • Research stories by calling sources and attending news events. Continually monitor news sources. • Organize and set up interviews. • Organize video shoots. • Field produce stories. • Report live in the field on news stories and events. • Review tape and write news stories for broadcast and the internet. • Assist news management team with logistical planning of placement of crews and resources. Job Requirements • Bachelor's degree in mass communications or related field. • Minimum two (2) years experience as a television news reporter. • Working knowledge of computers, photography, editing, and the Internet. • Strong broadcast writing skills. • Ability to work in a high pressure environment. • Work well with news and production staffs. • Ability to type, using a newsroom computer system. • Flexibility to work as needed within station hours of operation, 24 hours a day, 7 days a week, including holidays. • Possess a valid driver's license. • Ability to work in a team-based environment. • Professional appearance and behavior. • Assist in transporting equipment such as cameras and tripods (possibly up to thirty pounds). WTVF is an Equal Opportunity Employer Please send a resume and a non-returnable DVD to Sandy Boonstra, News Director, 474 James Robertson Pkwy., Nashville, TN 37219 No phone calls please. Application deadline is February 26, 2010.</p>
ExpDate	2/26/2010 12:00:00 AM
PostDate	2/10/2010 12:00:00 AM

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[scholarships](#) | [seminars](#) | [silver circle](#) | [tube talk](#)

[contact us](#)

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- Ability to work in a high pressure environment.
- Work well with news and production staffs.
- Ability to type, using a newsroom computer system.
- Flexibility to work as needed within station hours of operation, 24 hours a day, 7 days a week, including holidays.
- Possess a valid driver's license.
- Ability to work in a team-based environment.
- Professional appearance and behavior.
- Assist in transporting equipment such as cameras and tripods (possibly up to thirty pounds).

WTVF is an Equal Opportunity Employer

Please send a resume and a non-returnable DVD to Sandy Boonstra, News Director, 474 James Robertson Pkwy., Nashville, TN 37219 No phone calls please. Application deadline is February 26, 2010.

Job Listing Preview



WTVF (CBS) Nashville, TN

Position Morning News Reporter
Station Ownership Landmark Media Enterprise
Reference # Will be assigned when submission is completed ...
Type Television
Full / Part Full Time - Regular
Experience Degree to 2 Years
Posted 2/11/2010
Closes 2/26/2010
Time Left 15 Days
DMA #29
Found In News / Talent - General Assignment Reporter



Morning News Reporter

MORNING NEWS REPORTER
 2/11/10

NewsChannel 5 Network (CBS affiliate) is looking for a top notch reporter to join the #1 rated morning show in the country. Candidate must be competitive, a skilled writer and a team player. Candidate must be an experienced reporter who works well under pressure. Two years experience and a college degree required.

Essential Functions

- Research stories by calling sources and attending news events. Continually monitor news sources.
- Organize and set up interviews.
- Organize video shoots.
- Field produce stories.



Supplemental Information

Salary Type
Salary Range
Starting Salary / Year
Starting Salary / Hour
Job Type Full Time - Regular
Hours
Workweek
Scheduled on Holidays
Start Date
Probation Period
Benefits Yes
Benefit Premium
401K Plan Available
Vacation
Paid Sick Leave
Phone Calls
Agent Phone Calls No
Résumé Required
Cover Letter Preferred
References Preferred
Salary History
Tape / Reel Required
Tape Format DVD
Tape Return No
Director's Track
FAX Résumé No
TVJobs.com E-Résumé No

port live in the field on news stories and events.
review tape and write news stories for broadcast and the internet.

- Assist news management team with logistical planning of placement of crews and resources.

Job Requirements

- Bachelor's degree in mass communications or related field.
- Minimum two (2) years experience as a television news reporter.
- Working knowledge of computers, photography, editing, and the Internet.
- Strong broadcast writing skills.
- Ability to work in a high pressure environment.
- Work well with news and production staffs.
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WTVF is an Equal Opportunity Employer

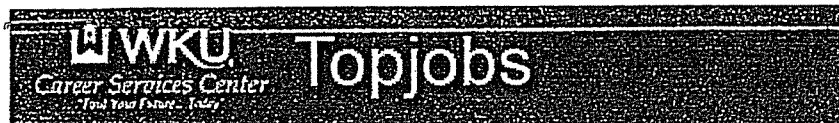
Please send a resume and a non-returnable DVD to Sandy Boonstra, News Director, 474 James Robertson Pkwy., Nashville, TN 37219 No phone calls please. Application deadline is February 26, 2010.

When responding to this job ad, please mention you saw it listed at TVJobs.com

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[[View other WTVF job listings](#)]

Degree Required	Yes
Contract Required	
Contract Length	
Special Requirements	
Driver's License	Required
Insurance	Required
Good Driving Record	Preferred
Heavy Lifting	
Previous Applicants	
Local Apartment Rental	
Moving Expenses	
Union Position	
Union Contract Expires	
Confirmation Letter	
Rejection Letter	
Feedback	
Drug Screen	Yes
Proof of Eligibility to work in U.S. Required	Yes
Equal Opportunity Employment	Yes
EOE Data Form	Yes
Application Form	No



Log Out Rhonda Gant @ WTVF NewsChannel 5 Network



job postings

NACElink software by
network simplicity

If you want to post a job that involves interviewing on campus, you must create that posting within the "On-Campus

Recruiting" module! You can access this module by clicking the "On-Campus Recruiting (OCR)" link in the menu above

Please Note: on-campus recruiting (OCR) positions should be entered in the on-campus recruiting (OCR) section.**Position Information**

ID: 27711

Blind Posting: no

Position Type: Full Time

Job Function: Broadcasting

Position Title: Morning News Reporter

Job Description: MORNING NEWS REPORTER
2/11/10**Total Views:**

Student Views: 0

NewsChannel 5 Network (CBS affiliate) is looking for a top notch reporter to join the #1 rated morning show in the country. Candidate must be competitive, a skilled writer and a team player. Candidate must be an experienced reporter who works well under pressure. Two years experience and a college degree required.

Essential Functions

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- Organize and set up interviews.
- Organize video shoots.
- Field produce stories.
- Report live in the field on news stories and events.
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News Director, 474 James Robertson Pkwy., Nashville, TN 37219 No
phone calls please. Application deadline is February 26, 2010.

Posting Date: February 11, 2010

Expiration Date: February 26, 2010

Salary Level: n/a

Job Site: **Location**

City

State

Nationwide

Country

United States



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Career Services Center, Western Kentucky University,
Phone: (270) 745-3095, Email: career.services@wku.edu



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administrative



TAB NEWS

February 04 - Tennessee Higher Education NCSA
Our TN Higher Education NCSA Partner has a new [...]

February 03 - Advertisers Beware - FTC Eliminates Safe Harbor.
Doug Pierce, a Partner with King & Ballow [...]

February 01 - Gary Frank - WTNK - Hartsville Passes Away
The Radio Community has a lost a great radio owner [...]

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career

jobs - tv

Morning News Reporter

11 FEBRUARY 2010

Type: Tv
Organization: WTVF
Location: Nashville, TN
Description:

Job Posting

MORNING NEWS REPORTER
2/11/10

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**February 04 - Tennessee
Higher Education NCSA**
Our TN Higher Education NCSA
Partner has a new [...]

**February 03 - Advertisers
Beware - FTC Eliminates
Safe Harbor**
Doug Pierce, a Partner with King
& Ballou [...]

**February 01 - Gary Frank -
WTNK - Hartsville Passes
Away**
The Radio Community has a lost
a great radio owner [...]

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Title:

Location:

Description:

Contact Information:

Date:

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Two International Plaza Drive, Suite 507, Nashville, TN 37217

Phone: (615) 365-1840 Fax: (615) 365-1842

TN Toll Free: (877) 366-1840 Email: info@tabtn.org

WTVE-TV
VACANCY DATA FORM
April 1, 2010- March 31, 2011

Job Vacancy: Traffic Coordinator		JOB # 21110-2		Vacancy Filled Date: 5/3/2010			
Posted Date: 2/11/2010 repost 3/5/10		Number Interviewed: 14		Referral Source: 19			
No.	Recruitment Source	Contact/email	Phone # Fax # Information	Requesting Organization Yes/No	How Notified	Number of Interviews	
HR Resource Master List							
1	Austin Peay University - Career Services PO Box 4745 Clarksville, TN 37044	Janet Velazquez Dir of Career Services cac@apsu.edu	Assistant (P) 931-221-6543 (F) 931-221-7100	Y	EMAIL	0	
2	Belmont University Career Placement 1900 Belmont Blvd Nashville, TN 37212	careerservices@mail.belmont.edu Laura Wheeler	(P) 615-460-6490 (F) 615-460-5527	Y	EMAIL	2	
3	Clarksville Montgomery Cty Career Center 350 Pageant Lane, Suite 406 Clarksville, TN 37040	Angie Hopkins angela.hopkins@tn.gov	(P) 931-648-5530 (F) 931-648-5564	N	MAIL	0	
4	CSB School of Broadcasting 25 Century Blvd, Suite 103 Nashville, TN 37214	Rob Learnmont-Campus Coordinator jobs@goscb.com	(P) 615-884-0299 (F) 615-884-0993	Y	EMAIL	0	
5	East Tennessee State University Career Services PO Box 70718 Johnson City, TN 37614	https://etsu- com.symplicity.com/employers user id: rgant@newschannel5.com password: REDACTED	(P) 423-439-4441 (F) 423-439-6176	Y	WEB	0	
6	Fisk University 1000 17th Avenue North Nashville, TN 37208	Echell Eady	(P) 615-329-8631 (F) 615-329-8797	Y	MAIL	0	
7	High Tech Institute Career Services 120 Royal Pkwy Nashville, TN 37214	Doug Morris - Grad. Placement Mgr dmorris@hightechschool.com	(P) 615-232-3713	Y	EMAIL	0	
8	ITT Technical Institute 2845 Elm Hill Pike Nashville, TN 37214-3717	Molly Swatek, Career Services Coord Mswatek@itt-tech.edu	(P) 615-889-8700 (F) 615-889-2836	Y	EMAIL	0	

WTVF-TV

VACANCY DATA FORM

April 1, 2010- March 31, 2011

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Posted Date: 2/11/2010 repost 3/5/10		Number Interviewed:		14		Referral Source:	
No.		Recruitment Source		Contact/email		Phone # Fax # Information	
Requesting Organization Yes/No		How Notified		Number of Interviews			
HR Resource Masterlist							
16	Nashville State Community College Career Employment Center 120 White Bridge Rd. Nashville, TN 37209	Lisa Fletcher ejbs@nscc.edu	(P) 615-353-3248 (F) 615-353-3254	Y	MAIL	0	
17	National Academy of Arts & Sciences (NATAS) 27 Music Square East Nashville, TN 37203	Geneva Brignolo, Exec. Director (1998) emmydash@aol.com POST: www.emmyonline.org password: REDACTED pin #: REDACTED	(P) 615-259-0040 (F) 615-259-0042	N	WEB	0	
18	National College of Business & Technology 3748 Nolensville Pike Nashville, TN 37211	Sharonda Campbell, Career Ctr Dir scampbell@ncbt.edu	(P) 615-333-3344 (F) 615-333-3429	Y	EMAIL	0	
19	NewsChannel 5 Network (WTVF station website)	Jared Turner, Managing Editor jturner@newschannel5.com	(P) 615-248-5230	Y	EMAIL to contact for posting on WEB	6	
20	Sewanee University of the South Career Services 735 University Avenue Sewanee, TN 37383	Hilda Vanghan careers@sewanee.edu	(P) 931-598-1121 (F) 931-598-1166	Y	EMAIL	0	
21	South Central Career Center 119 Nashville Highway Ste #106 Columbia, TN 38401	Judy Vick (P) 931-490-3792 (F) 931-380-2595	Sheryl Jordan (P) 931-490-3810 (F) 931-490-3813 sheryl.jordan@columbiastate.edu	Y	MAIL	0	
22	Tennessee Association of Broadcasters	Jill Green www.tab.org (click on "career" then "post job") Username/password REDACTED	(P) 615-365-1840	N	WEB	1	
23	Tennessee State University Career Center 3500 John Merritt Blvd Nashville, TN 37209	Phyllis Turner pturner@tnstate.edu	(P) 615-963-5981	Y	EMAIL	0	

WTVE-TV
VACANCY DATA FORM
 April 1, 2010- March 31, 2011

Job Vacancy: Traffic Coordinator		JOB #21110-2		Vacancy Filled Date: 5/3/2010			
Posted Date: 2/11/2010 repost 3/5/10		Number Interviewed:		14	Referral Source:	19	
No.	Recruitment Source	Contact/email	Phone # Fax # Information	Requesting Organization Yes/No	How Notified	Number of Interviews	
HR Resource Master List							
24	Tennessee Tech University Director of Career Service PO Box 5021 Cookeville, TN 38505	Lynn Haley lhaley@hntech.edu career@hntech.edu	(P) 931-372-3232 (F) 931-372-6154	N	MAIL	0	
25	Trevecca Nazarene University Career & Counseling Center 333 Murfreesboro Rd Nashville, TN 37210	Ronie McPeak rmcpeak@trevecca.edu	(P) 615-248-1237 (F) 615-248-1515	Y	EMAIL	0	
26	TV Jobs.com PO Box 4116 Oceanside, CA 92052	Mark Holloway www.tvjobs.com user id: nc5jobs password: REDACTED		N	WEB	0	
27	University of Tennessee-Knoxville 333 Communications Building Knoxville, TN 37996-0333	Chandra Eskridge Barbara Moore	(P) 865-974-4291 (F) 865-974-2814	N	MAIL	0	
28	University of Tennessee-Martin Dept of Communication 215 Boiling University Center Martin, TN 38238	Rodney Freed	(P) 731-587-7532 (F) 731-587-7550	N	EMAIL	0	
29	Urban League of Middle TN 2250 Metro Center Blvd Nashville, TN 37228	Juliet Mason jmason@urbanleagueofmidtn.org	(P) 615-254-0525 ex #10 (F) 615-254-0636	Y	EMAIL	0	
30	Volunteer State Community College 1480 Nashville Pike Gallatin, TN 37066	Mel Timberlake mel.timberlake@volstate.edu	(P) 615-452-8600 (2218) (F) 615-230-4816	Y	EMAIL	0	

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April 1, 2010- March 31, 2011

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No.	Recruitment Source	Contact/email	Phone # Fax # Information	Requesting Organization Yes/No	How Notified	Number of Interviews
HR Resource Master List						
31	Western Kentucky University Career Services Cntr #1 Big Red Way Bowling Green, KY 42101	https://wku- csn.symphlicity.com/employers user id: rgant@newschannel5.com password: REDACTED	(P) 270-745-3095	Y	WEB	0
32	*** Employee Referral			NA		2
33	*** Internal Posting			NA		1
35	*** Self Referral			NA		1
TOTAL Number of Interviews >>>						14

NewsChannel 5 **NETWORK**

JOB POSTING

TRAFFIC COORDINATOR

02/11/10

The NewsChannel 5 Network is looking for an individual who is organized, disciplined, an a self starter to coordinate the daily prep and completion of the FCC log by implementation of spot placement, programming, promotional and copy elements needed for a daily deadline orientated multi station operation.

Essential Functions May Include:

- Log Editor – daily deadline completion of log preparation including placement of spots, competitive separation, inventory maximization.
- Spot Placement – commercial and promotional spots elements on live logs.
- Programming – implementation and maintenance of both local and network elements.
- Copy Desk – input of correct commercial instructions for local, national and promotional elements.
- Log Delivery – daily finalization process of the log for delivery to Air Control.
- Backup Duties – back up departmental personnel due to illness or vacation.
- Switchboard Relief - in weekly rotation to relieve the front desk switchboard.

Knowledge, Skills and Abilities Required:

- Must have exceptional organizational skills
- Must be able to meet daily deadlines
- Must work well under pressure
- Must be motivated and a self starter
- Must be resilient and persistent in problem solving
- Must work well in a team environment and be a team player
- Must use proper business etiquette at all times
- Must be understanding in meeting both internal and external clients needs
- Must always strive to improve the processes
- Must have strong verbal and written communications skills
- Must be able to execute tasks when added responsibilities are assigned
- Must have general working knowledge of business software applications
- Must have reliable transportation
- Must be a timely individual dedicated and focused
- Must be able to handle multiple tasks at one time
- Must be able to work 8:30am-5:30pm Monday through Friday
- Must have some college or 1 year field related experience

Knowledge, Skills and Abilities Preferred:

- Knowledge of Wide Orbit or any other traffic broadcast system is a PLUS
- Proficient computer skills
- Prior radio or television experience

Note: This job analysis describes the nature of the position, but is not an exhaustive list of duties. Additional duties may be assigned as needed.

To make application please send your resume by to Julie Hows, Traffic Manager at NewsChannel5 Network, 474 James Robertson Parkway, Nashville, Tennessee, 37219, or fax to 615-248-5370. No phone calls or emails.

DEADLINE FOR APPLICATION IS March 7, 2010
WTVF IS AN EQUAL OPPORTUNITY EMPLOYER

NewsChannel 5 NETWORK

CONFIRMATION REQUEST

February 11, 2010

NewsChannel 5 Network, WTVF, has a job opening for the position listed below:

Traffic Department: Traffic Coordinator #21110

Attached you will find information concerning the open position. It is NewsChannel 5's policy to provide equal employment opportunity to all qualified individuals without regard to their race, color, religion, national origin or sex, in all personnel actions.

We understand that many colleges and universities are inviting employers to post directly to their websites. While we understand this to be a time savings for the colleges and universities, we are unable to accommodate this request at this time. We ask only that you post wherever it is possible.

Complete the portion below and fax to us at 615-248-5353

Name of Recruitment Source:

Please Sign as Confirmation of Receipt

Fisk University Career Center

Please let us know if we do not have the correct contact person or address by filling in the correct information below:

CHECK HERE:

() If you would like to receive future postings by email, please provide contact and email address below:

Contact: _____ Email Address: _____

CHECK HERE: () If you do not wish to continue receiving our job postings, or wish to receive only certain job opportunities, please let us know by return letter to NewsChannel 5 Network, Attn: Job Posting, at the address below.

NewsChannel 5 Network ~ 474 James Robertson Pkwy ~ Nashville, TN 37219

NewsChannel 5 NETWORK

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KY Assoc. for Career & Tech. Edu.

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Murray State University Career Center

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Contact: _____ Email Address: _____

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NAACP – Nashville Chapter

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Nashville State Comm. College

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Name of Recruitment Source:

Please Sign as Confirmation of Receipt

South Central Career Center

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CHECK HERE:

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Contact: _____ Email Address: _____

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Name of Recruitment Source:

Please Sign as Confirmation of Receipt

Tennessee Tech University

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Contact: _____ Email Address: _____

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University of TN - Knoxville

Please let us know if we do not have the correct contact person or address by filling in the correct information below:

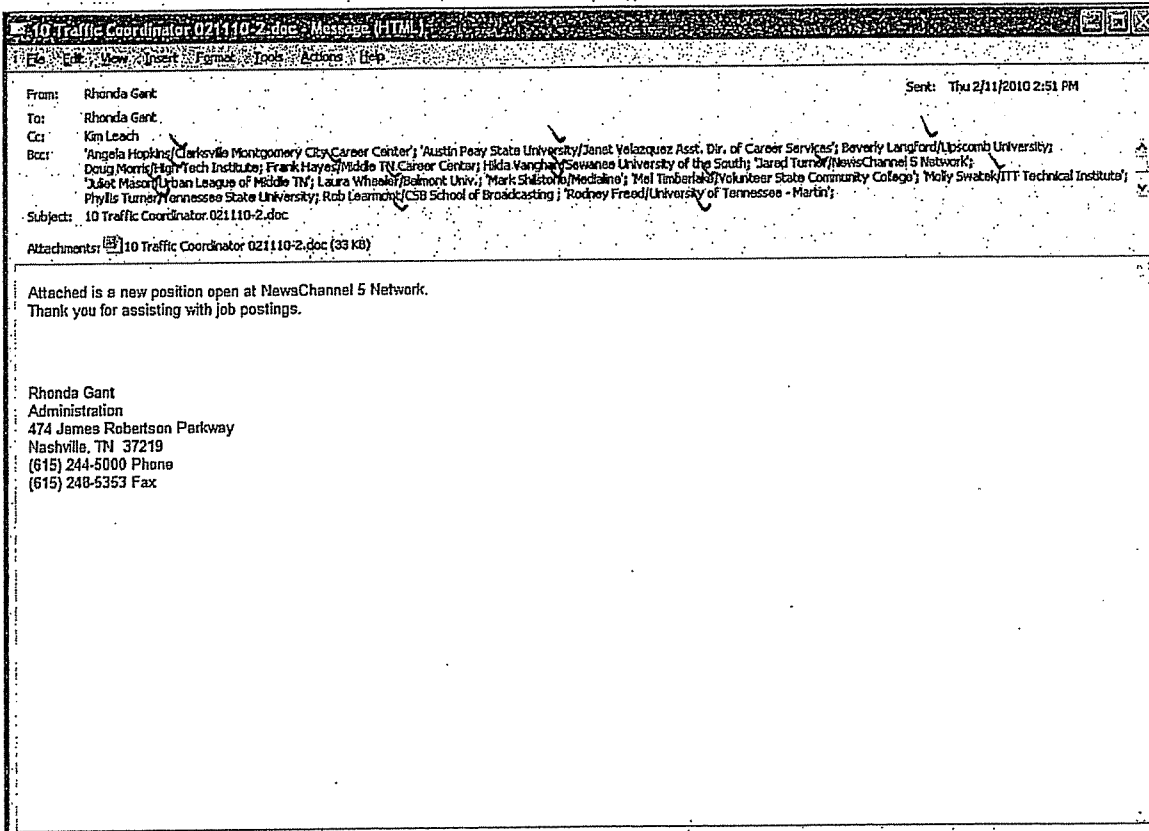
CHECK HERE:

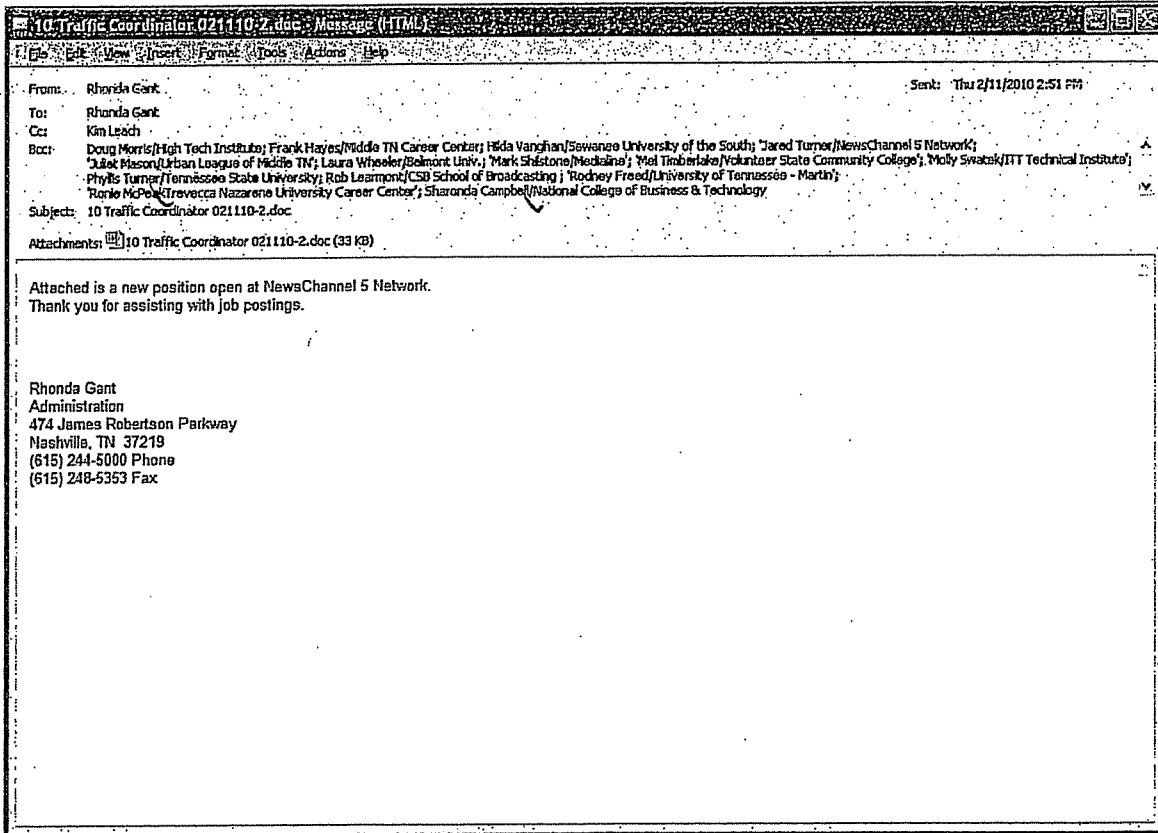
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NewsChannel 5 Network ~ 474 James Robertson Pkwy ~ Nashville, TN 37219







Traffic Coordinator

JOB POSTING - TRAFFIC COORDINATOR
02/11/10

The NewsChannel 5 Network is looking for an individual who is organized, disciplined, an a self starter to coordinate the daily prep and completion of the FCC log by implementation of spot placement, programming, promotional and copy elements needed for a daily deadline orientated multi station operation.

Essential Functions May Include:

- Log Editor – daily deadline completion of log preparation including placement of spots, competitive separation, inventory maximization.
- Spot Placement –commercial and promotional spots elements on live logs.
- Programming – implementation and maintenance of both local and network elements.
- Copy Desk – input of correct commercial instructions for local, national and promotional elements.
- Log Delivery – daily finalization process of the log for delivery to Air Control.
- Backup Duties – back up departmental personnel due to illness or vacation.
- Switchboard Relief - in weekly rotation to relieve the front desk switchboard.

Knowledge, Skills and Abilities Required:

- Must have exceptional organizational skills
 - Must be able to meet daily deadlines
 - Must work well under pressure
 - Must be motivated and a self starter
 - Must be resilient and persistent in problem solving
 - Must work well in a team environment and be a team player
 - Must use proper business etiquette at all times
 - Must be understanding in meeting both internal and external clients needs
 - Must always strive to improve the processes
 - Must have strong verbal and written communications skills
 - Must be able to execute tasks when added responsibilities are assigned
 - Must have general working knowledge of business software applications
 - Must have reliable transportation
 - Must be a timely individual dedicated and focused
 - Must be able to handle multiple tasks at one time
 - Must be able to work 8:30am-5:30pm Monday through Friday
 - Must have some college or 1 year field related experience

Knowledge, Skills and Abilities Preferred:

- Knowledge of Wide Orbit or any other traffic broadcast system is a PLUS

East Tenn State Uni ✓

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Log Out Rhonda Gant @ Newschannel 5 Network WTVF



job postings

NACE link
NETWORKsoftware by
symplicity**Traffic Coordinator****Position Information**

Employer: Newschannel 5 Network WTVF

Division: N/A

Title: Traffic Coordinator

Description: JOB POSTING

TRAFFIC COORDINATOR
02/11/10

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- Must always strive to improve the processes
- Must have strong verbal and written communications

Important Dates

Posted On:
Feb 12, 2010

Applications Accepted Until:
Mar 07, 2010

Application Status**Non-qualify because:**

- Your major is/are not among those specified for this position.
- You do not have a Graduation Date entered in your profile.
- You do not have Work Authorization set in your profile

Contact Information

Employer: Newschannel 5 Network WTVF

Name: Rhonda Gant

Title: Receptionist

E-mail: rgant@newschannel5.com

Website: http://www.newschannel5.com

Phone: (615) 244-5000

Fax: (615) 248-5353

Address: 474 James Robertson
Parkway
Nashville, TN
37219 United States

skills

- Must be able to execute tasks when added responsibilities are assigned
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- Prior radio or television experience

Note: This job analysis describes the nature of the position; but is not an exhaustive list of duties. Additional duties may be assigned as needed.

To make application please send your resume by to Julie Hows, Traffic Manager at NewsChannel5 Network, 474 James Robertson Parkway, Nashville, Tennessee, 37219, or fax to 615-248-5370. No phone calls or emails.

DEADLINE FOR APPLICATION IS March 7, 2010
WTVF IS AN EQUAL OPPORTUNITY EMPLOYER

Location:

Location

City

State

Nationwide

Country

United States

Position Full Time
Type:

GPA: 0

Work US Citizen

Authorization:

Career & Internship Services Office

ARC Center, 2nd Level
D. P. Culp University Center
Campus Box 70718
Johnson City, Tennessee 37614

Phone: (423) 439-4450
FAX: (423) 439-6176
FAX: (423) 439-6489
E-mail: careers@etsu.edu



Career Development Center

Middle Tennessee State University

Log Out Rhonda Gant @ The NewsChannel 5 Network



job postings

NACEZlink software by **asymptotic**
NETWORK

Please Note: on-campus recruiting (OCR) positions should be entered in the on-campus recruiting (OCR) section.
Position Information

Third Party no
Recruiter?:

ID: 2846

Position Type: Full Time

Restrict Applications no

Title: Traffic Coordinator

Job Description: JOB POSTING

TRAFFIC COORDINATOR
02/11/10

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To make application please send your resume by to Julie Hows, Traffic Manager at NewsChannel5 Network, 474 James Robertson Parkway, Nashville, Tennessee, 37219,

Total Views

Student Views: 0

or fax to 615-248-5370. No phone calls or emails.

DEADLINE FOR APPLICATION IS March 7, 2010
WTVF IS AN EQUAL OPPORTUNITY EMPLOYER

Job Function: Broadcasting

Posting Date: February 12, 2010

Expiration Date: March 7, 2010

GPA: 0

Work Authorization: U.S. Citizen or U.S. National

Desired Major(s): Undeclared

Salary Level: n/a

Location: Location

City

State

Nationwide

Country

United States

The National Academy of Television Arts and Sciences

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Television Industry Data Base

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The following Listing has been added to Jobbank

Location	IL
Markets	All
Category	News/Public Affairs
JobTitle	Traffic Coordinator
Listing	<p>JOB POSTING TRAFFIC COORDINATOR 02/11/10 The NewsChannel 5 Network is looking for an individual who is organized, disciplined, an a self starter to coordinate the daily prep and completion of the FCC log by implementation of spot placement, programming, promotional and copy elements needed for a daily deadline orientated multi station operation. Essential Functions May Include: • Log Editor – daily deadline completion of log preparation including placement of spots, competitive separation, inventory maximization. • Spot Placement – commercial and promotional spots elements on live logs. • Programming – implementation and maintenance of both local and network elements. • Copy Desk – input of correct commercial instructions for local, national and promotional elements. • Log Delivery – daily finalization process of the log for delivery to Air Control. • Backup Duties – back up departmental personnel due to illness or vacation. • Switchboard Relief - in weekly rotation to relieve the front desk switchboard. Knowledge, Skills and Abilities Required: • Must have exceptional organizational skills • Must be able to meet daily deadlines • Must work well under pressure • Must be motivated and a self starter • Must be resilient and persistent in problem solving • Must work well in a team environment and be a team player • Must use proper business etiquette at all times • Must be understanding in meeting both internal and external clients needs • Must always strive to improve the processes • Must have strong verbal and written communications skills • Must be able to execute tasks when added responsibilities are assigned • Must have general working knowledge of business software applications • Must have reliable transportation • Must be a timely individual dedicated and focused • Must be able to handle multiple tasks at one time • Must be able to work 8:30am-5:30pm Monday through Friday • Must have some college or 1 year field related experience Knowledge, Skills and Abilities Preferred: • Knowledge of Wide Orbit or any other traffic broadcast system is a PLUS • Proficient computer skills • Prior radio or television experience Note: This job analysis describes the nature of the position, but is not an exhaustive list of duties. Additional duties may be assigned as needed. To make application please send your resume by to Julie Hows, Traffic Manager at NewsChannel5 Network, 474 James Robertson Parkway, Nashville, Tennessee, 37219, or fax to 615-248-5370. No phone calls or emails. DEADLINE FOR APPLICATION IS March 7, 2010 WTVF IS AN EQUAL OPPORTUNITY EMPLOYER</p>
ExpDate	3/7/2010 12:00:00 AM
PostDate	2/11/2010 12:00:00 AM

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TVJobs.com

Broadcast Employment Services

WTVE (CBS) Nashville, Tennessee

Position Traffic Coordinator
Station Ownership Landmark Media Enterprise
Reference # TVJ#34121895
Type Television
Full / Part Full Time - Regular
Experience 1 Year
Posted 2/12/2010
Closes 3/7/2010
Time Left 23 Days
DMA #29
Found In Traffic



JOB POSTING

TRAFFIC COORDINATOR
02/11/10

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- Spot Placement –commercial and promotional spots elements on live logs.
- Programming – implementation and maintenance of both local and network elements.
- Copy Desk – input of correct commercial instructions



Supplemental Information

Salary Type
Salary Range
Starting Salary / Year
Starting Salary / Hour
Job Type Full Time - Regular
Hours
Workweek
Scheduled on Holidays
Start Date
Probation Period
Benefits Yes
Benefit Premium
401K Plan Available
Vacation
Paid Sick Leave
Phone Calls
Agent Phone Calls No
Résumé Required
Cover Letter Preferred
References Preferred
Salary History
Tape / Reel
Tape Format
Tape Return
Director's Track
FAX Résumé No
TVJobs.com E-Résumé No
Degree Required
Contract Required

for local, national and promotional elements.

- Log Delivery – daily finalization process of the log for delivery to Air Control.
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DEADLINE FOR APPLICATION IS March 7, 2010
WTVF IS AN EQUAL OPPORTUNITY EMPLOYER

Contract Length

Special Requirements

Driver's License

Insurance

Good Driving Record

Heavy Lifting

Previous Applicants

Local Apartment Rental

Moving Expenses

Union Position

Union Contract Expires

Confirmation Letter

Rejection Letter

Feedback

Drug Screen

Yes

Proof of Eligibility to work in U.S. Required

Yes

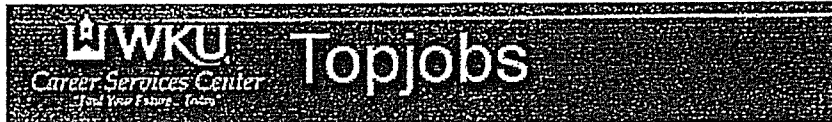
Equal Opportunity Employment

Yes

EOE Data Form

Yes

When responding to this job ad, please mention you saw it listed at TVJobs.com



Log Out Rhonda Gant @ WTVF NewsChannel 5 Network



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If you want to post a job that involves interviewing on campus, you must create that posting within the "On-Campus

Recruiting" module! You can access this module by clicking the "On-Campus Recruiting (OCR)" link in the menu above

Please Note: on-campus recruiting (OCR) positions should be entered in the on-campus recruiting (OCR) section.**Position Information**

ID: 27723

Blind Posting: no

Position Type: Full Time

Position Title: Traffic Coordinator

Job Description: JOB POSTING

TRAFFIC COORDINATOR
02/11/10

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Total Views

Student Views: 0

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DEADLINE FOR APPLICATION IS March 7, 2010
WTVF IS AN EQUAL OPPORTUNITY EMPLOYER

Posting Date: February 12, 2010

Expiration Date: March 7, 2010

Salary Level: n/a

Job Site: **Location**

City

State

Nationwide

Country

United States



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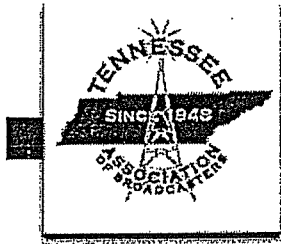


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Phone: (270) 745-3095, Email: career.services@wku.edu



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Away**
The Radio Community has a lost
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Traffic Coordinator

12 FEBRUARY 2010

Type: Tv
Organization: WTVF
Location: Nashville, TN
Description: JOB POSTING

TRAFFIC COORDINATOR
02/11/10

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DEADLINE FOR APPLICATION IS March 7, 2010
WTVF IS AN EQUAL OPPORTUNITY EMPLOYER

Contact: Julie Hows, Traffic Manager
NewsChannel 5 Network
474 James Robertson Parkway
Nashville, TN 37219
No Phone calls please.

Posted In: CAREER : JOBS : TV

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Two International Plaza Drive, Suite 507, Nashville, TN 37217

Phone: (615) 365-1840 Fax: (615) 365-1842

Email: info@tabtn.org



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The Radio Community has a lost a great radio owner [...]

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TN Toll Free: (877) 366-1840 Email: info@tabtn.org

NewsChannel 5 NETWORK

JOB POSTING

TRAFFIC COORDINATOR

REPOST 03/05/10 (Original 02/11/10)

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**DEADLINE FOR APPLICATION IS March 21, 2010
WTVF IS AN EQUAL OPPORTUNITY EMPLOYER**

NewsChannel 5 NETWORK

CONFIRMATION REQUEST

March 5, 2010

NewsChannel 5 Network, WTVF, has a job opening for the position listed below:

NewsChannel 5 Network: Traffic Department #21110-2r

Attached you will find information concerning the open position. It is NewsChannel 5's policy to provide equal employment opportunity to all qualified individuals without regard to their race, color, religion, national origin or sex, in all personnel actions.

We understand that many colleges and universities are inviting employers to post directly to their websites. While we understand this to be a time savings for the colleges and universities, we are unable to accommodate this request at this time. We ask only that you post wherever it is possible.

Complete the portion below and fax to us at 615-248-5353

Name of Recruitment Source:

Please Sign as Confirmation of

Fisk University Career Center

Please let us know if we do not have the correct contact person or address by filling in the correct information below:

CHECK HERE:

() If you would like to receive future postings by email, please provide contact and email address below:

Contact: _____ Email Address: _____

CHECK HERE: () If you do not wish to continue receiving our job postings, or wish to receive only certain job opportunities, please let us know by return letter to NewsChannel 5 Network, Attn: Job Posting, at the address below.

NewsChannel 5 Network ~ 474 James Robertson Pkwy ~ Nashville, TN 37219

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Name of Recruitment Source:

Please Sign as Confirmation of

KY Assoc. for Career & Tech. Edu.

Please let us know if we do not have the correct contact person or address by filling in the correct information below:

CHECK HERE:

() If you would like to receive future postings by email, please provide contact and email address below:

Contact: _____ Email Address: _____

CHECK HERE: () If you do not wish to continue receiving our job postings, or wish to receive only certain job opportunities, please let us know by return letter to NewsChannel 5 Network, Attn: Job Posting, at the address below.

NewsChannel 5 Network ~ 474 James Robertson Pkwy ~ Nashville, TN 37219

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Please Sign as Confirmation of

Murray State University Career Center

Please let us know if we do not have the correct contact person or address by filling in the correct information below:

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() If you would like to receive future postings by email, please provide contact and email address below:

Contact: _____ Email Address: _____

CHECK HERE: () If you do not wish to continue receiving our job postings, or wish to receive only certain job opportunities, please let us know by return letter to NewsChannel 5 Network, Attn: Job Posting, at the address below.

NewsChannel 5 Network ~ 474 James Robertson Pkwy ~ Nashville, TN 37219

NewsChannel 5 NETWORK

CONFIRMATION REQUEST

March 5, 2010

NewsChannel 5 Network, WTVF, has a job opening for the position listed below:

NewsChannel 5 Network: Traffic Department #21110-2r

Attached you will find information concerning the open position. It is NewsChannel 5's policy to provide equal employment opportunity to all qualified individuals without regard to their race, color, religion, national origin or sex, in all personnel actions.

We understand that many colleges and universities are inviting employers to post directly to their websites. While we understand this to be a time savings for the colleges and universities, we are unable to accommodate this request at this time. We ask only that you post wherever it is possible.

Complete the portion below and fax to us at 615-248-5353

Name of Recruitment Source:

Please Sign as Confirmation of

Nashville State Comm. College Career Center

Please let us know if we do not have the correct contact person or address by filling in the correct information below:

CHECK HERE:

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Complete the portion below and fax to us at 615-248-5353

Name of Recruitment Source:

Please Sign as Confirmation of

South Central Career Center

Please let us know if we do not have the correct contact person or address by filling in the correct information below:

CHECK HERE:

() If you would like to receive future postings by email, please provide contact and email address below:

Contact: _____ Email Address: _____

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Complete the portion below and fax to us at 615-248-5353

Name of Recruitment Source:

Please Sign as Confirmation of

Tennessee Tech. University Career Center

Please let us know if we do not have the correct contact person or address by filling in the correct information below:

CHECK HERE:

() If you would like to receive future postings by email, please provide contact and email address below:

Contact: _____ Email Address: _____

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NewsChannel 5 Network ~ 474 James Robertson Pkwy ~ Nashville, TN 37219

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Name of Recruitment Source:

Please Sign as Confirmation of

Univ. of TN – Knoxville Career Center

Please let us know if we do not have the correct contact person or address by filling in the correct information below:

CHECK HERE:

() If you would like to receive future postings by email, please provide contact and email address below:

Contact: _____ Email Address: _____

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NewsChannel 5 Network ~ 474 James Robertson Pkwy ~ Nashville, TN 37219

East Tenn State

BucLink TENNESSEE STATE UNIVERSITY

Log Out Rhonda Gant @ Newschannel 5 Network WTVF



job postings

NACElink software by
NETWORKS simplicity**Position Information**

Job ID: 3747

Position Type: Full Time

Restrict yes
Applications:

Job Title: Traffic Coordinator

Job TRAFFIC COORDINATOR
Description: REPOST 03/05/10 (Original 02/11/10)**Total Views**

Student Views: 0

The NewsChannel 5 Network is looking for an individual who is organized, disciplined, an a self starter to coordinate the daily prep and completion of the FCC log by implementation of spot placement, programming, promotional and copy elements needed for a daily deadline orientated multi station operation.

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- Programming – implementation and maintenance of both local and network elements.
- Copy Desk – input of correct commercial instructions for local, national and promotional elements.
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- Backup Duties – back up departmental personnel due to illness or vacation.
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Knowledge, Skills and Abilities Required:

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- Must be understanding in meeting both internal and external clients needs
- Must always strive to improve the processes
- Must have strong verbal and written communications skills
- Must be able to execute tasks when added responsibilities are assigned
- Must have general working knowledge of business software applications

- Must have reliable transportation
- Must be a timely individual dedicated and focused
- Must be able to handle multiple tasks at one time
- Must be able to work 8:30am-5:30pm Monday through Friday
- Must have some college or 1 year field related experience

Knowledge, Skills and Abilities Preferred:

- Knowledge of Wide Orbit or any other traffic broadcast system is a PLUS
- Proficient computer skills
- Prior radio or television experience

Note: This job analysis describes the nature of the position, but is not an exhaustive list of duties. Additional duties may be assigned as needed.

To make application please send your resume by to Julie Hows, Traffic Manager at NewsChannel5 Network, 474 James Robertson Parkway, Nashville, Tennessee, 37219, or fax to 615-248-5370. No phone calls or emails.

DEADLINE FOR APPLICATION IS March 21, 2010
WTVF IS AN EQUAL OPPORTUNITY EMPLOYER

Posting Date: March 5, 2010

Expiration March 21, 2010
Date:

GPA: 0

Location: **Location**

City

State

Nationwide

Country

United States

Screening Criteria

Career & Internship Services Office

ARC Center, 2nd Level
D. P. Culp University Center
Campus Box 70718
Johnson City, Tennessee 37614

Phone: (423) 439-4450
FAX: (423) 439-6176
FAX: (423) 439-6489
E-mail: careers@cisu.edu



Traffic Coordinator

JOB POSTING - TRAFFIC COORDINATOR

03/05/10 (Original posting on 2/11/10)

The NewsChannel 5 Network is looking for an individual who is organized, disciplined, an a self starter to coordinate the daily prep and completion of the FCC log by implementation of spot placement, programming, promotional and copy elements needed for a daily deadline orientated multi station operation.

Essential Functions May Include:

- Log Editor – daily deadline completion of log preparation including placement of spots, competitive separation, inventory maximization.
- Spot Placement –commercial and promotional spots elements on live logs.
- Programming – implementation and maintenance of both local and network elements.
- Copy Desk – input of correct commercial instructions for local, national and promotional elements.
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 - Must have some college or 1 year field related experience

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- Knowledge of Wide Orbit or any other traffic broadcast system is a PLUS

- Proficient computer skills
- Prior radio or television experience

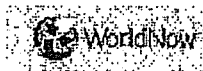
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Julie Hows
Traffic Manager at NewsChannel5 Network
474 James Robertson Parkway
Nashville, Tennessee, 37219

Or fax to 615-248-5370. No phone calls or emails.
DEADLINE FOR APPLICATION IS March 21, 2010.

WTVF IS AN EQUAL OPPORTUNITY EMPLOYER



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Career Development Center

Middle Tennessee State University

Log Out Rhonda Gant @ The NewsChannel 5 Network



job postings

NACElink software by **asymptotic**
NETWORK

Please Note: on-campus recruiting (OCR) positions should be entered in the on-campus recruiting (OCR) section.
Position Information

Third Party no
Recruiter?:

ID: 3017

Position Type: Full Time

Restrict Applications no

Title: Traffic Coordinator (copy)

Job Description: JOB POSTING

TRAFFIC COORDINATOR
02/11/10

The NewsChannel 5 Network is looking for an individual who is organized, disciplined, an a self starter to coordinate the daily prep and completion of the FCC log by implementation of spot placement, programming, promotional and copy elements needed for a daily deadline orientated multi station operation.

Essential Functions May Include:

- Log Editor – daily deadline completion of log preparation including placement of spots, competitive separation, inventory maximization.
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- Programming – implementation and maintenance of both local and network elements.
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Total Views
Student Views: 0

or fax to 615-248-5370. No phone calls or emails.

DEADLINE FOR APPLICATION IS March 21, 2010
WTVF IS AN EQUAL OPPORTUNITY EMPLOYER

Job Function: Broadcasting

Posting Date: March 5, 2010

Expiration Date: March 21, 2010

GPA: 0

Work Authorization: U.S. Citizen or U.S. National

Desired Major(s): College of Mass Communication/Mass Communication/Mass Communication

Salary Level: n/a

Location: Location

City

State

Nationwide

Country

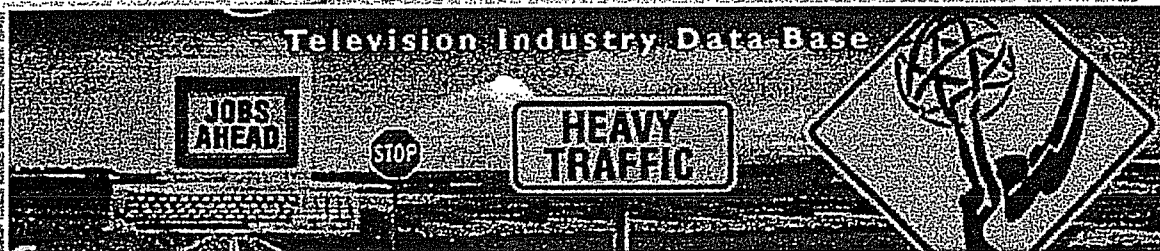
United States

The National Academy of Television Arts and Sciences

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Television Industry Data-Base

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The following Listing has been added to Jobbank

Location	TN
Markets	Nashville
Category	Programming/Production
JobTitle	Traffic Coordinator
Listing	<p>TRAFFIC COORDINATOR REPOST 03/05/10 (Original 02/11/10) The NewsChannel 5 Network is looking for an individual who is organized, disciplined, an a self starter to coordinate the daily prep and completion of the FCC log by implementation of spot placement, programming, promotional and copy elements needed for a daily deadline orientated multi station operation. Essential Functions May Include: • Log Editor – daily deadline completion of log preparation including placement of spots, competitive separation, inventory maximization. • Spot Placement –commercial and promotional spots elements on live logs. • Programming – implementation and maintenance of both local and network elements. • Copy Desk – input of correct commercial instructions for local, national and promotional elements. • Log Delivery – daily finalization process of the log for delivery to Air Control. • Backup Duties – back up departmental personnel due to illness or vacation. • Switchboard Relief - in weekly rotation to relieve the front desk switchboard. Knowledge, Skills and Abilities Required: • Must have exceptional organizational skills • Must be able to meet daily deadlines • Must work well under pressure • Must be motivated and a self starter • Must be resilient and persistent in problem solving • Must work well in a team environment and be a team player • Must use proper business etiquette at all times • Must be understanding in meeting both internal and external clients needs • Must always strive to improve the processes • Must have strong verbal and written communications skills • Must be able to execute tasks when added responsibilities are assigned • Must have general working knowledge of business software applications • Must have reliable transportation • Must be a timely individual dedicated and focused • Must be able to handle multiple tasks at one time • Must be able to work 8:30am-5:30pm Monday through Friday • Must have some college or 1 year field related experience Knowledge, Skills and Abilities Preferred: • Knowledge of Wide Orbit or any other traffic broadcast system is a PLUS • Proficient computer skills • Prior radio or television experience Note: This job analysis describes the nature of the position, but is not an exhaustive list of duties. Additional duties may be assigned as needed. To make application please send your resume by to Julie Hows, Traffic Manager at NewsChannel5 Network, 474 James Robertson Parkway, Nashville, Tennessee, 37219, or fax to 615-248-5370. No phone calls or emails. DEADLINE FOR APPLICATION IS March 21, 2010 WTVF IS AN EQUAL OPPORTUNITY EMPLOYER</p>
ExpDate	3/19/2010 12:00:00 AM
PostDate	3/5/2010 12:00:00 AM

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Broadcast Employment Services

WTVF (CBS) Nashville, Tennessee

Position Traffic Coordinator
Station Ownership Landmark Media Enterprise
Reference # TVJ#34123249
Type Television
Full / Part Full Time - Regular
Experience 1 Year
Posted 3/5/2010
Closes 3/21/2010
Time Left 16 Days
DMA #29
Found In Traffic



Traffic Coordinator

TRAFFIC COORDINATOR
 REPOST 03/05/10 (Original 02/11/10)

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- Programming – implementation and maintenance of both local and network elements.
- Copy Desk – input of correct commercial instructions for local, national and promotional elements.
- Log Delivery – daily finalization process of the log for



Supplemental Information

Salary Type	
Salary Range	
Starting Salary / Year	
Starting Salary / Hour	
Job Type	Full Time - Regular
Hours	
Workweek	
Scheduled on Holidays	
Start Date	
Probation Period	
Benefits	Yes
Benefit Premium	
401K Plan	Available
Vacation	Yes
Paid Sick Leave	
Phone Calls	
Agent Phone Calls	No
Résumé	Required
Cover Letter	Preferred
References	Preferred
Salary History	
Tape / Reel	
Tape Format	
Tape Return	
Director's Track	
FAX Résumé	No
TVJobs.com E-Résumé	No
Degree Required	Yes - 2 Year
Contract Required	

delivery to Air Control.

- Backup Duties – back up departmental personnel due to illness or vacation.
- Switchboard Relief – in weekly rotation to relieve the front desk switchboard.

Knowledge, Skills and Abilities Required:

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DEADLINE FOR APPLICATION IS March 21, 2010
WTVF IS AN EQUAL OPPORTUNITY EMPLOYER

When responding to this job ad, please mention you saw it listed at TVJobs.com

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Contract Length

Special Requirements

Driver's License

Insurance

Good Driving Record

Heavy Lifting

Previous Applicants

Local Apartment Rental

Moving Expenses

Union Position

Union Contract Expires

Confirmation Letter

Rejection Letter

Feedback

Drug Screen Yes

Proof of Eligibility to work in U.S. Required Yes

Equal Opportunity Employment Yes

EOE Data Form Yes

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Our delegation of almost 30 Tennessee radio and [...]

February 24 - Four More Lawmakers Sign on to Anti-Royalties Resolution
The Local Radio Freedom Act gets the support of four [...]

February 04 - Tennessee Higher Education NCSA
Our TN Higher Education NCSA Partner has a new [...]

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Traffic Coordinator

05 MARCH 2010

Type: Tv
Organization: WTVF
Location: Nashville, TN
Description: TRAFFIC COORDINATOR
REPOST 03/05/10 (Original 02/11/10)

The NewsChannel 5 Network is looking for an individual who is organized, disciplined, an a self starter to coordinate the daily prep and completion of the FCC log by implementation of spot placement, programming, promotional and copy elements needed for a daily deadline orientated multi station operation.

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- Must be able to handle multiple tasks at one time
- Must be able to work 8:30am-5:30pm Monday through Friday
- Must have some college or 1 year field related experience

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Knowledge, Skills and Abilities Preferred:

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- Proficient computer skills
- Prior radio or television experience

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manager at NewsChannel 5 Network, 474 James Robertson Parkway, Nashville, Tennessee, 37219, or fax to 615-248-5370. No phone calls or emails.

DEADLINE FOR APPLICATION IS March 21, 2010

WTVF IS AN EQUAL OPPORTUNITY EMPLOYER

Contact:

Send resume to Julie Hows, Traffic Manager at NewsChannel 5 Network, 474 James Robertson Parkway, Nashville, TN 37219. No phone calls or e-mails.

Posted In: CAREER : JOBS : TV

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February 24 - Four More Lawmakers Sign on to Anti-Royalties Resolution

The Local Radio Freedom Act gets the support of four [...]

February 04 - Tennessee Higher Education NCSA

Our TN Higher Education NCSA Partner has a new [...]

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Type:

Title:

Location:

Description:

The NewsChannel 5 Network is looking for an individual who is organized.

Contact Information:

Date:



May 23-25, 2010
Nashville, Tennessee
www.mediafinance.org

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Revitalize...
Rebuild...

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Two International Plaza Drive, Suite 507, Nashville, TN 37217
Phone: (615) 365-1840 Fax: (615) 365-1842
Email: info@tabtn.org



Log Out Rhonda Gant @ WTVF NewsChannel 5 Network



job postings

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network asymplicity

If you want to post a job that involves interviewing on campus, you must create that posting within the "On-Campus

Recruiting" module! You can access this module by clicking the "On-Campus Recruiting (OCR)" link in the menu above

Please Note: on-campus recruiting (OCR) positions should be entered in the on-campus recruiting (OCR) section.

Position Information

ID: 27875

Blind Posting: no

Position Type: Full Time

Position Title: Traffic Coordinator (copy)

Job Description: JOB POSTING

TRAFFIC COORDINATOR
02/11/10

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Total Views

Student Views: 0

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DEADLINE FOR APPLICATION IS March 7, 2010
WTVF IS AN EQUAL OPPORTUNITY EMPLOYER

Posting Date: March 9, 2010

Expiration Date: March 21, 2010

Salary Level: n/a

Job Site: **Location**

City

State

Nationwide

Country

United States



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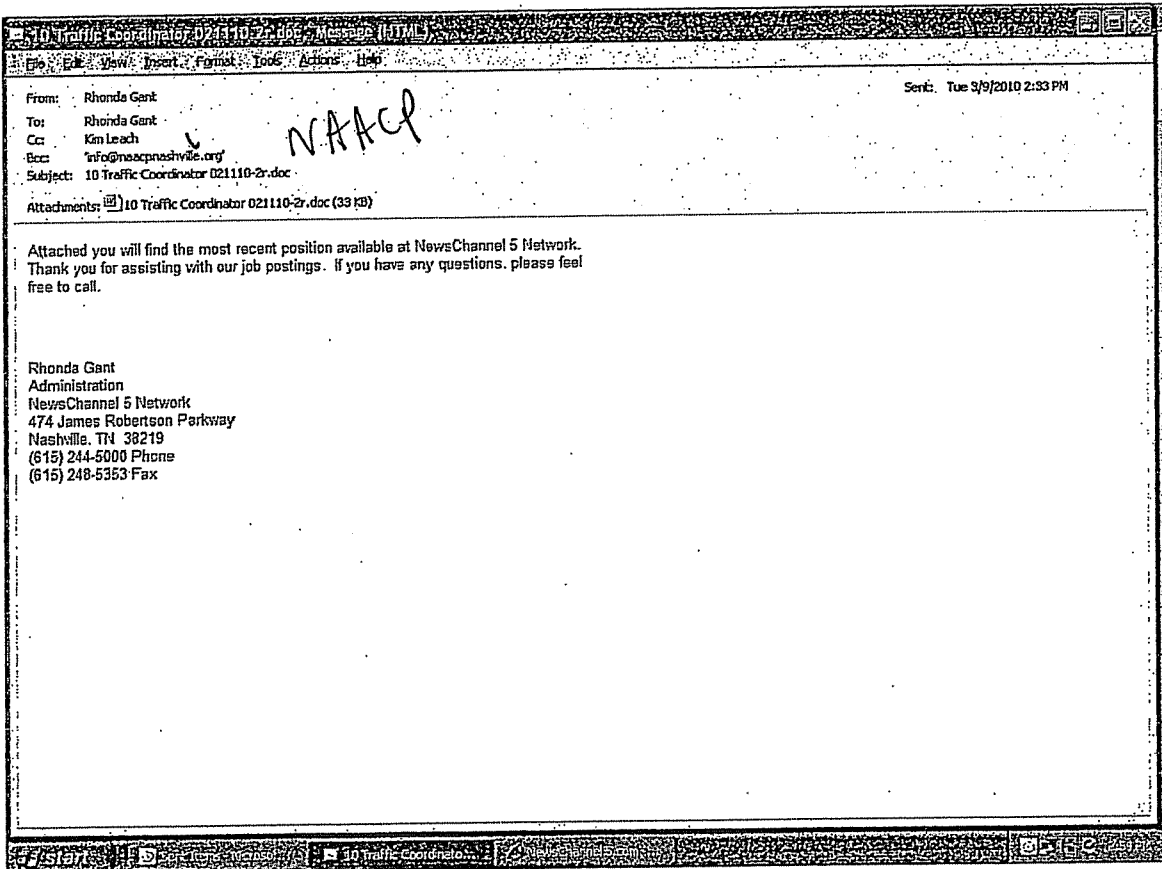


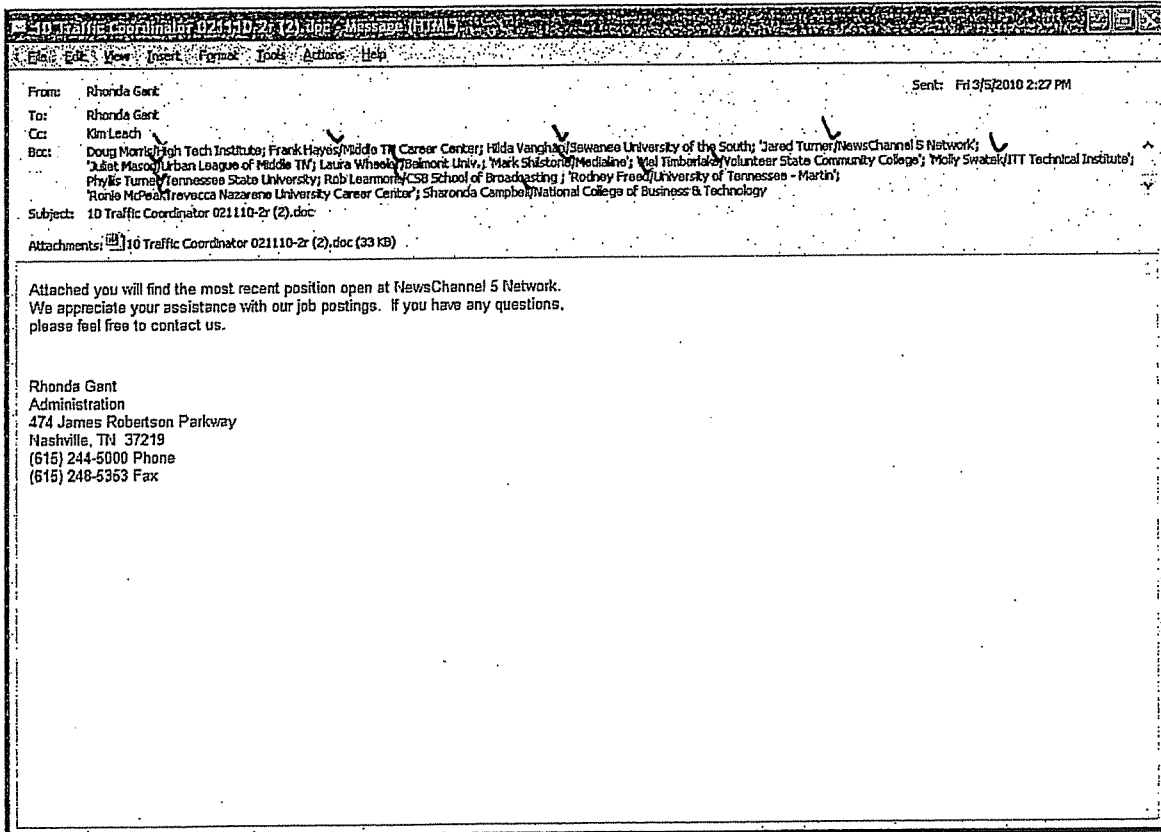
Quickstart Guide

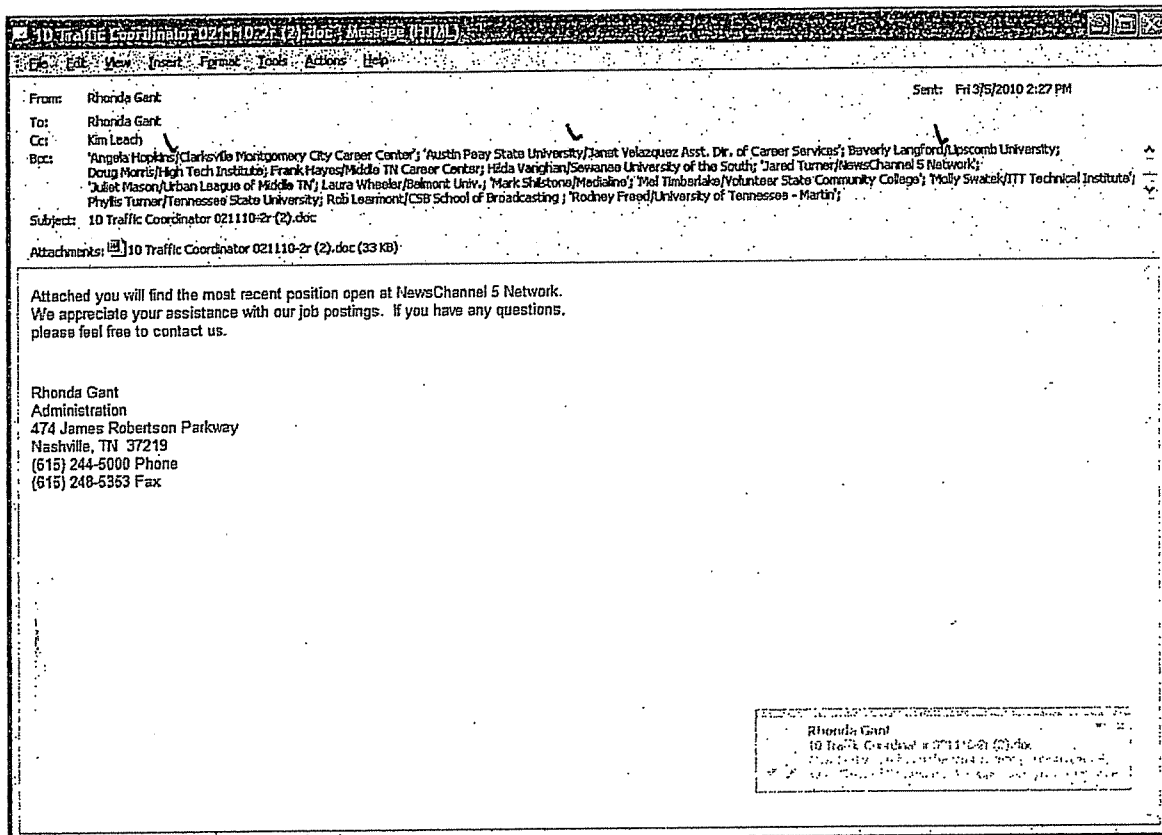


Overview of TopJobs Features

Career Services Center, Western Kentucky University,
Phone: (270) 745-3095, Email: career.services@wku.edu







WTVE-TV

VACANCY DATA FORM

April 1, 2010- March 31, 2011

Job Vacancy: Overnight Photographer		JOB # 21910		Vacancy Filled Date: 5/10/2010			
Posted Date: 02/19/10		Number Interviewed: 4		Referral Source:		26	
No.	Recruitment Source	Contact/email	Phone # Fax # Information	Requesting Organization Yes/No	How Notified	Number of Interviews	
HIR Resource Master List							
1	Austin Peay University - Career Services PO Box 4745 Clarksville, TN 37044	Janet Velazquez Dir of Career Services cac@apsu.edu	Assistant (P) 931-221-6543 (F) 931-221-7100	Y	EMAIL	0	
2	Belmont University Career Placement 1900 Belmont Blvd Nashville, TN 37212	caiceerservices@mail.belmont.edu Laura Wheeler	(P) 615-460-6490 (F) 615-460-5527	Y	EMAIL	0	
3	Clarksville Montgomery City Career Center 350 Pageant Lane, Suite 406 Clarksville, TN 37040	Angie Hopkins angela.hopkins@mc.gov	(P) 931-648-5530 (F) 931-648-5564	N	MAIL	0	
4	CSB School of Broadcasting 25 Century Blvd, Suite 103 Nashville, TN 37214	Rob Learmont-Campus Coordinator jobs@goscob.com	(P) 615-884-0299 (F) 615-884-0993	Y	EMAIL	0	
5	East Tennessee State University Career Services PO Box 70718 Johnson City, TN 37614	https://etsu- csn.symplcity.com/employers user id: rgant@newschannel5.com password: REDACTED	(P) 423-439-4441 (F) 423-439-6176	Y	WEB	0	
6	Fisk University 1000 17th Avenue North Nashville, TN 37208	Echell Eady	(P) 615-329-8631 (F) 615-329-8797	Y	MAIL	0	
7	High Tech Institute Career Services 120 Royal Pkwy Nashville, TN 37214	Doug Morris - Grad. Placement Mgr dmorris@hightechschool.com	(P) 615-232-3713	Y	EMAIL	0	
8	ITT Technical Institute 2845 Elm Hill Pike Nashville, TN 37214-3717	Molly Swatek, Career Services Coord Mswateck@it-tech.edu	(P) 615-889-8700 (F) 615-889-2836	Y	EMAIL	0	

VACANCY DATA FORM

April 1, 2010- March 31, 2011

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No.	Recruitment Source	Contact/email	Phone # Fax # Information	Requesting Organization Yes/No	How Notified	Number of Interviews	
HR Resource Master List							
24	Tennessee Tech University Director of Career Service PO Box 5021 Cookeville, TN 38505	Lynn Haley lhaley@uttech.edu career@uttech.edu	(P) 931-372-3232 (F) 931-372-6154	N	MAIL	0	
25	Trevecca Nazarene University Career & Counseling Center 333 Murfreesboro Rd Nashville, TN 37210	Ronie McPeak rmcpeak@trevecca.edu	(P) 615-248-1237 (F) 615-248-1515	Y	EMAIL	0	
26	TV Jobs.com PO Box 4116 Oceanside, CA 92052	Mark Holloway www.tvjobs.com user id: nc5jobs password: REDACTED		N	WEB	4	
27	University of Tennessee-Knoxville 333 Communications Building Knoxville, TN 37996-0333	Chandra Eskridge Barbara Moore	(P) 865-974-4291 (F) 865-974-2814	N	MAIL	0	
28	University of Tennessee-Martin Dept of Communication 215 Boiling University Center Martin, TN 38238	Rodney Freed	(P) 731-587-7532 (F) 731-587-7550	N	EMAIL	0	
29	Urban League of Middle Tennessee 2250 Metro Center Blvd Nashville, TN 37228	Juliet Mason jmason@urbanleagueofmidn.org	(P) 615-254-0525 ex #10 (F) 615-254-0636	Y	EMAIL	0	
30	Volunteer State Community College 1480 Nashville Pike Gallatin, TN 37066	Mel Timberlake mel.timberlake@volstate.edu	(P) 615-452-8600 (2218) (F) 615-230-4816	Y	EMAIL	0	

VACANCY DATA FORM

April 1, 2010- March 31, 2011

Job Vacancy: Overnight Photographer		JOB #21910		Vacancy Filled Date: 5/10/2010			
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No.	Recruitment Source	Contact/Email	Phone # Fax # Information	Requesting Organization Yes/No	How Notified	Number of Interviews	
HR Resource Master List							
31	Western Kentucky University Career Services Cntr #1 Big Red Way Bowling Green, KY 42101	https://wku- csn.symlicity.com/employers user id: rgant@newschannel5.com password: REDACTED	(P) 270-745-3095	Y	WEB	0	
33	*** Internal Posting			NA		0	
38	B-Roll (Television News Photography) 243 17th Street SE Washington, DC 20002	Kevin Johnson Paid Ad, typically runs 60 days www.b-roll.net	(P) 202-486-8842	N	WEB	0	
39	National Press Photographers Assoc. (NPPA) Elon University Campus Box 2850 Elon, NC 27244	Randy Piland www.nppa.org	(P) 336-278-5232	N	WEB	0	
TOTAL Number of Interviews >>>						4	

NewsChannel 5

JOB POSTING NEWS PHOTOGRAPHER (Overnights) 2/19/10

This is to advise you that NewsChannel 5 Network is looking for an overnight NEWS PHOTOGRAPHER.

ESSENTIAL FUNCTIONS:

- Gather images and facts to create news stories, using sound journalistic judgment.
- Create news stories with creative framing, editing, use of sound, and other techniques that make television stories effective.
- Effectively tell a wide variety of stories with pictures, be it a daily news story, a series, or a documentary.
- Produce a quality news product under tight deadlines.
- Manage time wisely.
- Assist news management team with planning and placement of crews and resources.
- Shoot active live shots.
- Train for multi-tasking functions, including but not limited to live truck operation and helicopter photography.
- Thrive in a team-based environment.
- Requires flexibility to work as needed within station hours of operations, 24 hours a day, 7 days a week, including holidays.
- Must maintain professional appearance and behavior.

Knowledge, Skills and Abilities Required:

- College Degree or a minimum 3 years experience as a television news photographer.
- Experienced in linear and/or non-linear editing.
- Carry as much as 50 pounds including news camera, camera support equipment, and camera tripod (sometimes for extended distances and periods of time).
- Be able to stand for long periods of time, often with the news camera on the shoulder.
- Be able to walk and run over all types of terrain while carrying the camera on the shoulder.
- Drive news car with passenger (short and long distances).
- Drive and operate live trucks and work in close proximity to microwave transmitters.
- Communicate over two-way radio and/or cellular telephone.
- Potentially go for extended periods of time with little or no rest.
- Be able to cover news stories (local or out of town) with little or no advance notice at any time of the day or night.
- Withstand extreme weather elements (hot & cold temperatures; rain, snow, etc.)
- Possess a valid driver's license and a good driving record.

Knowledge, Skills and Abilities Preferred:

- Understand and practice NPPA philosophies.

Deadline for applications is March 19th, 2010

WTVF is an Equal Opportunity Employer

Please send a resume and a non-returnable tape to Mike Rose, Chief Photographer,
NewsChannel 5 Network, 474 James Robertson Parkway, Nashville, TN 37219. No phone calls, please.

NewsChannel 5

Photojournalist– NewsChannel 5 HD Network-WTVF (CBS affiliate) in Nashville, 2004 NPPA Station of the Year and #1 rated station in the market is looking for a photojournalist to enhance its top rated newscasts. From developing sources, scanner monitoring, shooting and editing compelling stories, using creative lighting, operating ENG and Sat trucks, applicants must thrive on all fronts of news gathering. If you are competitive, deadline driven, organized, and considered among the best at visual storytelling, please apply! A positive and energetic attitude is a must for the continued success of our photography team. Live truck and non-linear editing experience is a plus. We are a Sony SX shop with NPPA philosophies. Three years experience as a television news photographer required.

Deadline for applications is March 19, 2010

WTVF is an Equal Opportunity Employer

Please send a resume and a non-returnable tape to Mike Rose, Chief Photographer,
NewsChannel 5 Network, 474 James Robertson Parkway, Nashville, TN 37219. No phone calls or emails,
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